Home Visiting Hub Meeting

Thursday, February 11, 2016 1:00 - 2:30 p.m. United Way LLA Conference Room

Minutes

In attendance: Cindy Collings, Centhia Fleming, Michelle Datema, Susan Davis, Shawn Fields, Antoinette Randall, Jenny Rouble, Kristin Roux, , Lucinda Stinson

1. **Outreach and Recruitment**
   1. **Revise decision tree**. Michelle to check with Jamie Rugg on the status of the decision tree and whether Deb Kalkowski , the Call Specialist who is handling all the referrals to 2-1-1 that come through the Hub, can meet with Kristin, Jenny, Shawn and Lucinda to provide her with information about the new programs.
   2. **Update brochure.** Jenny reported that the updated brochure is completed. Michelle to check with Susan on when it will be ready for distribution.
   3. **Joint recruitment i.e. education of referral sources on the 2-1-1 procedure**. The Hub is confirmed on the agenda of the Pregnancy Care work group’s meeting on March 2 at 7:30 AM at Grace Health. Michelle and possibly an ECC staff person will provide the group with an overview the 2-1-1 referral process and the programs involved. The one page handout describing the purpose and process for referring to home visiting through the Hub and the current referral form are ready for use with minor changes in wording.

Discussed the need to intentionally and consistently connect with providers that have referred to the Hub. Jamie reported that the following referred to the Hub in 2015: Bronson OB, Borgess Women’s Health, Schools – Sonoma, Wattles Park, Beatle Lake

Michelle to draft a script to use when promoting the Hub to potential referral sources. She will seek input from the providers at the Pregnancy Care Work group meeting and the group will discuss at the next meeting.

1. Coordination of services
   1. **Joint professional development – potential for ASQ SE-2 training. May possibly be held in June.** Discussed that this event could be used for several purposes in addition to education: a resource fair including HV programs and outside resources, a time for program staff to meet each other.
   2. **Transition between home visiting programs upon completion of one program** Michelle to draft a decision tree to help providers know what other programs are available to clients who complete a program.

**Next meeting – March 10, 2016 1:00 to 2:30 United Way**