**Food Directors’ Collaborative**

**Meeting Date: 11/13/2014**

*Present: Deborah Mcdowell, Angela Myers, Laura Reynolds, Paul Yettaw, Jessica Rapelje*

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| Time | Agenda Item & Discussion Notes | Decisions/Next Steps |
| 3:00pm | **Welcome & Introductions**   * The following schools were represented: Lakeview, Union City, Marshall/Tekonsha. |  |
|  | **Minutes Review**   * Participants were given minutes from the previous meeting. |  |
|  | **Financial Management**   * Meal equivalence is a tool used to get the number of meals per labor hour for each building in the district and for the whole district. * Riverside is adding a 2 hour position based meals per labor hour for that building. * Lakeview Middle School is also adding a position. * Lakeview’s September numbers were down but October’s are back up. * When figuring the meal equivalents ala carte sales, vending, catering and any extra cash sales need to be divided by $3.30 this number represents commodity value and the federal reimbursement. * There is a formula for how many labor hours to your total count of lunches including breakfast and snacks. This is a way to prove the amount of hours that are needed. This also is a good indicator for director’s to use on a monthly basis. * Paul piloted the class up at the conference. Looking to have a 4 hour module in the Jackson area, but we need to have a class of at least 12 -might be able to do it in January or February. |  |
|  | **Commodities**   * The beef market is going so high and the concern is that directors know the impact this is having on their commodity entitlement dollars. It is important to get the message out so that people know what is happening to the beef market. * Turkey is hard to get whole muscle. * Paul heard that schools are unable to get whole muscle chicken legs using commodity dollars. * Currently no one is looking at the beef market. * There is a lot of processed chicken available but not much in whole muscle. * Coffee bars are becoming popular in high Schools and Middle Schools instead of diet pop. * Glen thought about doing the coffee bars and was also working on a hot chocolate recipe. |  |
|  | **Smarter Lunchrooms**   * How to place items in the lunchroom to make it more enticing for the kids to eat. * Angela and Operation Fit Staff did the assessment at Valley view and Freemont. The students are currently working with the art teachers to make signs to hang in the lunchroom. * Laura does the check list at the onsite reviews in February. * Union City gave it to their staff to use. Got the staff interested in different ideas. |  |
|  | **Committee Direction Discussion**   * Where do you see the value in meeting as a group? What is the purpose? * Members thought it was a good way to touch base with others. For did you know, have you tried. Also a way to get others ideas, coordinate with them, Take ideas from others, learning what is going on. The group would also like to go visit other schools and see what they are doing. |  |
|  | **Successes**   * Minges Brook is doing breakfast in the classroom. * Freemont and Valleyview are also doing breakfast in the classroom. * Watch Dogs (volunteer program for dads to help out) are supervising lunch at Lakeview. * Union City has a vending machine with all healthy snacks and the schools love it. They are currently using a lease to buy program. * 40 kids are getting breakfast at Union City High School. * Union City Wellness committee is taking off. * Lakeview has a secretary hired. * Lakeview does outside catering- They can do school guidelines or can also make it for adults. * Marshall vending machine is shipped and license is done. It will be located in the 4 corners. * Marshall is also hoping to have smoothies from united dairies for Lunch. | * Pass on smoothie information to others. |
|  | **Next Meeting Topics/Times**   * Talked about meeting every other month. * Beginning of February. 2:00 pm unless School Wellness meets we could go 3:00 p.m. |  |
|  | **Adjourn** |  |